



Children Departing the Aranda Afters Service Signing Out Authorisation

In line with National Regulations, it is permitted for children to sign themselves out of the Aranda Afters service and depart the service, as long as they

“leave the premises in accordance with the written authorisation of the child’s parent or authorised nominee named in the child’s enrolment record”

At Aranda Afters, these authorised persons are those listed as Primary Contact/Additional Carer on the Aranda Afters Enrolment or Re-Enrolment Form 2023.

Parents are able to request that children depart the service independently by completing the form below and returning it to Aranda Afters.

I/We _____ (parents/primary contacts)

Allow my/our child _____ (child’s name)

To be able to depart Aranda Afters on or after _____ pm (time)

And (please tick)

- Will be returning to Aranda Afters by _____ pm (time)
- Will not be returning to Aranda Afters for the day.

For the purpose of _____ (activity).

On (please tick all applicable):

- Monday
- Tuesday
- Wednesday
- Thursday
- Friday

I understand any child departing the service must be signed out at the sign in/out area by the Rolls Person prior to their departure and cannot leave the service of their own accord.

I understand that Aranda Afters Duty of Care ceases at such time that the child is signed out of the service and that at this time, Duty of Care is assumed by the Parent/Primary Contact signed below.

I understand that any child returning to the service must be signed back into the service at the sign in/out area by the Rolls Person. Duty of Care will remain with the Parent/Primary Contact until such times as any children has been re-signed into the service by a Program Coordinator.

This is to commence from _____ (date) and (please tick)

- Is ongoing
- Will cease on _____ (date).

Signed: _____
Parent / Primary Contact

Date: _____

Signed: _____
Child

Date: _____

